

## College Council Meeting Minutes Draft

October 19, 2016

**Council Members present-** Chair, Olive Scott, Linda Cross, Barbara DiCocco, Anne Myers, Sarah Peavey, Tracy Purcell, Susan Rightmyer, Richard Shultes, and Eric Stein.

**Council Member excused:** Phil King

**Guests-**President, Marion Terenzio, Susan Zimmermann, Lois Goblet, Amy Healy, Anne Hopkins Gross, Irene Loucks, Bonnie Martin, Wendy Gilman, Jennifer Regelski-Rotman (for Mark Finney) Tim Purcell, Tara Winter

The meeting was called to order at 8:30 and was live streamed

### **Approval of minutes:**

Linda Cross made a motion to approve the minutes from September 7<sup>th</sup> 2016 meeting.

Tracy Purcell seconded the motion

Motion carried

### **Part 1**

President Marion Terenzio

#### 1. Budget (hand out included)

A memo was sent to the campus community regarding our budget based on 2316 students.

The current enrollment is 2306 students—down more out-of-state students (decrease of 28 students) which reflects a budget loss of \$428,000 and represents the largest portion of the additional \$561,000 deficit

The volatile enrollment situation is the new normal—more competition, students graduating earlier, and students coming in with more credits

A town meeting was held to notify campus of the budget shortfall and possible plans to address the issue

FASP committee tasked with providing advice on the solutions

The first action is to find ways to generate \$215,000 in extra revenue

Decrease retention rate for Spring (retain 20 students)

1. Add 1 more cohort of the degree completion
2. Increase transfer students (10-12)

Dr. Terenzio will send memo to council members

The second plan is to implement one time cuts which will make up the difference as well

#### 2. Retention

Efforts will include not revoking scholarships for students who fell under required GPA for one semester.

3. Enrollment (hand out)

Breakdown of enrollment by program

Tara Winter will send information to Phil King

4. Performance Improvement Plan (SUNY Excels)

The plan states that we will increase enrollment to 3000 in next 10 years

Dr. Terenzio's evaluation will be determined by PIP

SUNY will be visiting each campus

Barb DiCocco will attend meeting with Dr. Terenzio and the team

Mohawk Valley Community College, Herkimer Community College and UAlbany have visited the campus to discuss potential academic partnerships

5. Advancement

Foundation is changing the way they raise money

Not just for scholarships—help purchase equipment

5. Diversity Plan

Anne Hopkins Gross and Amy Healy met with students in the "Safety Zone"

Common goal is to determine how to address issues of diversity

Next step—bring in supporters/allies

Educate campus on what the Greeks are

Anne attended Empire of Change meeting last week

6. HR Initiatives

UUP discretionary bonuses

Members asked for across the board raises—the President indicated that she will utilize her right to distribute bonuses through a merit system

Meritorious bonuses will be decided today

Final stages of sharing Lynn Berger and Jan Elwell with Delhi

New HR hire starts October 20, 2016

7. Strategic Planning

Committee has been selected

Scott Ferguson and Anita Wright—co chairs

Will have three to four goals

Destination College

Economic Forum was held on campus

Announced the Institute

Proposal went out to campus—Dr. Terenzio will send copy to Olive Scott

Four of the five centers are funded

President Terenzio attended a meeting regarding the dairy crisis in the county

President Terenzio announced that culinary students will assist in catering at the New York State Inaugural Ball in Washington D.C. in January

Council Member Linda Cross attended an economic development meeting with Cooperative Extension. Linda LaViolette, Empire State Development, spoke at the meeting

#### Student Government Update—Sarah Peavey

Blood Drive is November 9<sup>th</sup>

Last drive had 119 participants with 108 viable donors

Campaigning through clubs

Asking faculty to donate

Council Member Tracy Purcell asked if students reach out to community members – Sarah said that they do not

Actively seeking members

Working on a Student's Bill of Rights

#### Foundation Update—Tim Purcell

Going in a different direction-

Still doing scholarships

Focus on bigger projects

Culinary Extravaganza is October 21<sup>st</sup>

225 RSVP

Raising money for a large batch ice cream freezer

Text your donations to show up on a large screen

Have a donor who will match up to \$10,000

Met with consultants—will report benchmarks and create a strategic plan

#### Alumni—Jennifer Regelski-Rotman (for Mark Finney)

Election Results

Mark Finney - President

Pierce Randall - Vice President

Jennifer Regelski-Rotman - Treasurer

Jerry Myers - Secretary

Working on Strategic Plan—long term, short term goals

Hold regional events—focus on Schoharie County

Establish class agents

Mark Finney will visit student clubs—explain Alumni Foundation

100 Anniversary book—still on sale

Great Homecoming event—parade, fireworks, breakfast at Coby's—all well attended

#### Faculty Governance Update—Angelika Hoehner

(Handout covered updates)

If policy passes—we will be the first SUNY Campus to have applied learning as a graduation requirement

Barbara Brabetz will be new presiding officer

Peter Knuepfer, SUNY President of Faculty Senate, will be coming to campus in November

Needs response to 2011 visitation report

Working on some by-law changes to fit current system

Working on Student academic rights and responsibilities

President Terenzio and Olive Scott both thanked Angelika Hoehner for her service as presiding officer stating she is an exceptional leader with an extraordinary voice and advocates for the faculty.

#### **Part 2**

##### Chairs report

Council Chair Olive Scott and most of the council members attended the scholarship luncheon which was well attended

The catered dinner for the College Council was well received by all invited guests

Olive Scott noted that the donor appreciation reception held at the President's house was an enjoyable evening

Olive Scott and Tracy Purcell attended Athletic Banquet—well done, better location

Homecoming was a wonderful weekend; perfect weather

Olive Scott and Tracy Purcell attended ACT Conference—September 30-October 3<sup>rd</sup>

Olive Scott will attend Culinary Extravaganza

##### Old Business

Naming Policy

Monetary policy approved in May

Non-monetary

Council Member Eric Stein asked about asset obligation sun setting

Lois will add language

New Business

Middle States

Eric Stein and Barbara DiCocco appointed to the Committee

Will tie-in with the Strategic Plan

Working on draft

Will be a bigger commitment in the spring

Ellie Fogarty, our Middle States liaison, visited the campus last week

Approval for proposed board members recommendations to the Communication Advisory Board

Anne Myers made a motion to approve, seconded by Barbara DiCocco and carried

Council Member Linda Cross reminded members that the Holiday Bazaar will be held in Bouck Ballroom November 11 & 12.

A motion for adjournment was made by Susan Rightmyer at 10:07 a.m., seconded by Eric Stein and carried.

Tour of Coby Farm to follow

**The next meeting will be held on November 9 in Knapp Hall at 8:30 a.m. Tour of Wellness Center to follow.**

**Respectfully submitted by,**

**Amy Healy and Irene Loucks**

Distribution: College Council, Cabinet Members, Deans, Department Chairs, Presiding Officer of the Faculty, the Alumni Association, the College Foundation, Van Wagenen Library